



# Leadership Brownsville, Inc.

www.leadershipbrownsville.org

## Class XXVII Application • 2011-2012

Leadership Brownsville is an organization whose purpose is to identify and motivate emerging leaders each year and to develop their potential for community leadership by exposing them to the realities, opportunities and challenges of the community. Leadership Brownsville is funded both by a class fee of \$75 per participant and by contributions from the community. Members of the Leadership Brownsville Board of Directors, comprised of past alumni and at-large community members, coordinate the program each year.

### Application Instructions

Please type or print.

Each section relevant to your own experience or background must be completed. Utmost discretion is exercised in the use of information provided. The application must be signed by both the applicant and his/her employer.

The application shall be submitted to:

[applications@leadershipbrownsville.org](mailto:applications@leadershipbrownsville.org)

or

faxed to (956)831-2583

Applications must be submitted or postmarked by **August 19, 2011**.

### Eligibility Requirements

- All participants must live or work in the Greater Brownsville area.
- Applicants who are elected officials at the time of selection are not eligible.
- Husband and wife cannot be participants in the same class.

### Selection Criteria

The most important factor in the selection process is the identification of those individuals who are most likely to utilize their leadership for the long-term benefit of the community. The criteria for selection are:

- A sincere commitment, motivation and interest to serve community;
- A demonstration of leadership by past community activities and involvement;
- A demonstration of concern for the future of Brownsville.

Participants are from all sectors of the community.

The Selection Committee is composed of alumni and non-alumni of Leadership Brownsville. They remain anonymous in order to isolate members from outside influence or pressure. The selection process does not provide the applicant's name to the Selection Committee; thereby making the process less subjective.

Each year, participants are selected to represent a cross section of the community and to reflect the diversity of backgrounds, interests, professions, vocations and civic ties, therein. Because of size restrictions of each year's class and the need to diversify the composition of the class, some qualified candidates may not be selected into a class. **Those not selected are strongly encouraged to re-apply in subsequent years.**

### 2011-2012 Session Schedule

Nine full-day sessions are held on the third Thursday of each month, with the exception of December and March when they are held on the second Thursday of those months. Monthly sessions begin in September and run through May. Dates for the 2011-2012 program are as follows:

September 15, 2011	December 8, 2011	March 8, 2012	Graduation TBA
October 20, 2011	January 19, 2012	April 19, 2012	
November 17, 2011	February 16, 2012	May 17, 2012	

\*Please remember that your employer must sign your application, and must be aware that you will be attending these sessions on a monthly basis.

**Personal**

Name: \_\_\_\_\_ Preferred Name: \_\_\_\_\_  
Last First Middle Initial

Home Address: \_\_\_\_\_  
Number/Street City State Zip Code

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

How long have you lived in the Brownsville area? \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Preferred E-Mail Address: \_\_\_\_\_

Have you previously applied for Leadership Brownsville? \_\_\_\_\_ If so, when? \_\_\_\_\_

How did you receive this application (referral, advertisement, etc.)? \_\_\_\_\_

**Employment**

Present Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Work Address: \_\_\_\_\_  
Number/Street City State Zip Code

Briefly describe your responsibilities in your employment:

List previous employment beginning with your most recent (include active military duty):

Employer	Title/Responsibility	From	To
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Business/Professional Affiliations (if any):

Name	Position Held/Assignment	From	To
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Education**

List highest degree, certificate or diploma earned, advanced degrees and/or specialized training.

Name	Degree Type	Major/Specialization	From	To
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Special Awards/Honors in Education:

Special Talents, Skills, and Abilities:

**Community Involvement**

*On the 2<sup>nd</sup> to last page (or on a separate sheet of paper)...*

**ATTACHMENT 1**

Please list **ALL** significant civic, community, and religious activities and accomplishments. Include special awards and accomplishments, offices held, etc. Give specific dates and leadership positions/responsibilities where applicable. Include what you consider your most important accomplishment in one of the above organizations. If necessary, please include a brief explanation of your role. Please attach your answers to this application.

*On the last page (or on a separate sheet of paper)...*

**ATTACHMENT 2**

Answer the following questions. Limit the answer to each question to 100 words each. Please attach your answers to this application. Thoughtful attention to the essay questions will indicate your interest in, and experience with, community leadership.

1. If you have not been as active in the community as you would like to be, what conditions have changed that now enable you to seek involvement in the community?
2. What do you feel are the three most significant problems facing Brownsville today? Explain ONE of your choices and give any recommendations for approaching and/or resolving the problem.
3. What are the three most notable opportunities Brownsville has to offer?
4. What do you feel needs to be done to develop these opportunities?
5. What specific skills/knowledge do you hope to gain from your participation in Leadership Brownsville and how do you propose to use this experience for the betterment of the community?
6. What interest do you have in seeking key volunteer, public office, board, or commission roles? On what kinds of boards, committees, or groups would you like to be active in the future?

## **Requirements for Leadership Brownsville Participants**

Leadership Brownsville class members are expected to:

- Pay a \$75 tuition/course fee\*.
- Attend nine full-day sessions, held monthly.
- Attend six civic and/or government meetings during the nine-month period.
- Participate in a community service project as defined by the moderators at the Orientation Session.

### **\*Tuition/Course Fee**

Participants are required to pay a one-time \$75 non-refundable fee due on or before the Orientation Session.

### **Class Attendance Requirements**

Most sessions begin promptly at 7:30AM and conclude at approximately 5:00PM. Times may vary slightly, depending on the session. Participants are expected to attend ALL sessions. Late arrival or early departure from a session will be counted towards the attendance requirements. There will be no excused absences. There will be NO EXCEPTIONS.

A late arrival or early departure will count as a half-day absence (four hours) from a monthly program. Participants will not graduate from the program if they miss more than 16 hours of the program time (equivalent to 2 sessions). Participants may continue attending the sessions with the class but will not graduate with the class that year; they may make up the missed sessions the following year and graduate that year upon completion of all requirements.

### **Civic Requirements**

Participants are required to attend six civic and/or governmental meetings during the nine-month period. Attendance at these meetings is important to achieve an understanding of how a civic or governmental entity operates. A full explanation of the scheduled meetings will be provided to participants at the Orientation Session. Participants will not graduate from the program if they do not meet the civic requirements. Participants short on civic requirements may continue attending the sessions with the class but will not graduate with the class that year. Participants may make up the civic requirements the following year and attend graduation that year upon completion of all requirements.

### **Criteria for Participant's Dismissal from Program**

Dismissal of a participant may occur when there is/are:

1. Absences or partial absences from program meetings totaling (in aggregate) 16 hours or more. Absence during mealtime (unless a particular meal is announced as exempted from this requirement, in advance, by the Leadership Brownsville Board of Directors) shall be counted. If your absences should total more than 16 hours, a letter will be sent to you and your employer with information regarding the failure to meet program requirements and stating that you will not graduate with the class.
2. Five occasions of either late arrivals or early departures from program meetings, where the absence exceeds 30 minutes. Leaving a program meeting in progress for more than 30 minutes shall be counted as one occasion or early departure whether or not the participant returns. (This includes leaving at or during mealtimes, except those mealtimes, which may be exempted as stated below.)
3. Failure to attend those civic and governmental meetings required under the curriculum guidelines as set by the Leadership Brownsville Board of Directors. No absences from any single meeting or activity shall for the purpose herein be counted greater than eight hours even though such meeting or activity shall be longer. All absences, late arrivals and early departures, for any reason and whether or not they are foreseeable for cause, avoidable, intentional or accidental, shall count against the attendance requirements.

**My Commitment**

If I am selected as a participant in Class XXV of Leadership Brownsville, I am willing and able to attend both the program and functions organized by the Leadership Brownsville Board of Directors. I have studied the monthly session calendar and have determined that my schedule will permit me to be present at the dates and times specified. Because Leadership Brownsville is an educational program consisting of nine monthly meetings, I realize that it is essential that I attend all programs in their entirety including any other programs and/or functions the Leadership Brownsville Board of Directors may deem necessary.

**IN ALL ATTENDANCE MATTERS, THE DECISION OF THE LEADERSHIP BROWNSVILLE BOARD OF DIRECTORS WILL BE FINAL. I UNDERSTAND THE ATTENDANCE REQUIREMENT AS STATE ABOVE.**

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*

**Employer's Commitment**

*Applicant has the approval of this organization/company and full support; which includes the time required to participate in the program.*

\_\_\_\_\_  
*Applicant's Supervisor Name (Please Print)*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Signature of Applicant's Supervisor*

\_\_\_\_\_  
*Date*

**ATTACHMENT 1**

**ATTACHMENT 2**